

Hazel Park Alumni,

If you are thinking about taking classes at Macomb C.C this summer, you will need to complete the following steps.

Before you register:

- Confirm with your home institution adviser that your MCC class selection(s) counts toward your degree.
- Confirm that no prerequisite courses prevent you from registering for your MCC class selection(s).

Taking a class at MCC is a smart shortcut toward your degree. As a guest student, you are exempt from placement testing, but are expected to have completed all prerequisites for courses enrolled.

If attempting a course that has a prerequisite, you must present documentation by completing a <u>Guest Student Prerequisite Waiver Form</u> for non Math/Science waivers or the <u>Arts and Sciences Prerequisite Waiver Form</u> for Math and Science courses.

The MCC guest / visiting student process

Step 1

Apply

Step 2

- Watch your email and check your Admission Account for your User ID and next steps
- Once you've received your User ID, you can upload your home institution's undergraduate guest application to your Admission Account if you choose.

Step 3

• Complete Step 2. Register for class.

Step 4

• Pay for classes - Once these steps are completed, please email **both** PZ staff: moussa.traore@myhpsd.org & fernando.monge@myhpsd.org . In your email please let us know what steps are complete and your plan for success. (PZ Staff will respond with payment details.)

Step 5

• After successfully completing your guest courses at MCC, request that your official transcripts be sent to your home university, so your credits will count there.

Returning Guest Students - Attended Macomb before as a Guest Student - Click Here for details

For more information, contact Records & Registration at 586.445.7999 or records@macomb.edu.

*We will cover up to 4 credits per summer. GO TO CLASS & GOOD LUCK!